



**REGISTRATION FORM**

**AAPBS Mid-Year Conference 2010**  
**“Building Research Bridges: Networking Across Asia-Pacific”**  
**AIM Conference Center Manila**  
**May 27-28, 2010**

Please complete this form and return by fax to +632 892 4613  
Or email PDF to [secretariat.aapbsmanila2010@aim.edu](mailto:secretariat.aapbsmanila2010@aim.edu)

**1. PARTICIPANT INFORMATION**

<input type="checkbox"/> Prof <input type="checkbox"/> Dr. <input type="checkbox"/> Mr. <input type="checkbox"/> Mrs. <input type="checkbox"/> Miss	
First Name:	Middle Name:
Last Name:	Preferred Name (For ID):
Position/ Title:	
Institute/ Organization:	
Address:	
Tel:	Fax:
E-mail:	
Dietary Requirement:	
<input type="checkbox"/> Vegetarian Meal <input type="checkbox"/> Muslim Meal <input type="checkbox"/> I have food allergy (Pls. Specify)	
Arrival/ Departure Information:	
I will arrive in Manila on _____ via _____	
I will depart on _____ via _____	

**2. HOTEL ACCOMMODATION AND AIRPORT TRANSFERS**

**Each participant is responsible for making his or her own hotel reservation and transport service. The cost of the hotel room and transport services are not included in the registration fee.**

Participants may check in at the Conference Venue, AIM Conference Center Manila (ACCM), where preferred rates for Conference Participants are being offered, or at other hotels within the area.

Hotel	Rate	Airport Transfer (One-way)
Accredited Hotel/ Conference Venue AIM Conference Center Manila (ACCM) <a href="http://www.accm.aim.edu">http://www.accm.aim.edu</a>	Standard USD 77 De Luxe USD 99	Car USD 22 Van USD 44
New World <a href="http://www.manila.newworldhotels.com/eng/home/main.php">http://www.manila.newworldhotels.com/eng/home/main.php</a>	Superior USD 130	Car USD 30 Van USD 65
Makati Shangri-La <a href="http://www.shangri-la.com/en/property/manila/makatishangrila">http://www.shangri-la.com/en/property/manila/makatishangrila</a>	Superior USD 195	Car USD 40 Van USD 65
Manila Peninsula <a href="http://www.peninsula.com/Manila/en/default.aspx">http://www.peninsula.com/Manila/en/default.aspx</a>	Superior USD 260	Car USD 50 Van USD 60

Guestroom changes, cancellations, etc, are the participant's responsibility and must be made directly with the hotel according to their own guidelines, in order to avoid financial penalty.

Please tick your preferred hotel, for the Secretariat's reference.

- I will stay at the ACCM on the following date/s May \_\_\_ to \_\_\_
- I will stay at the New World Hotel on the following date/s May \_\_\_ to \_\_\_
- I will stay at the Makati Shangri-La on the following date/s May \_\_\_ to \_\_\_
- I will stay at the Manila Peninsula on the following date/s May \_\_\_ to \_\_\_

**For airport transfers, participants may make arrangements with their respective hotels, or take yellow taxis or AVIS/ HERTZ taxis coming from the airport (Est. PHP 500.00, or USD 10-12). FOR YOUR OWN SAFETY, PLEASE BE WARY ABOUT TAKING UNMARKED CABS.**

### 3. REGISTRATION FEE

Participants will be charged a registration fee, which is inclusive of meals during the conference (3 dinners, 3 snacks, beverages) and all materials that will be distributed during the conference.

- Early Bird USD 450 or prevailing peso (PhP) equivalent (By April 30, 2010)
- Member USD 500 or prevailing peso equivalent  
(One Registration Form & One Registration Fee /Person)
- Non- member/ On- Site USD 600 or prevailing peso equivalent

### 4. PAYMENT METHOD

Payment must be made in check or USD or Philippine Peso or bank transfer and must be received prior to commencement of conference to avail of lower rates.

- Cheque:** Payable to **ASIAN INSTITUTE OF MANAGEMENT**
- Bank Transfer:**  
All banking charges should be borne by registrant. Kindly attach a copy of your bank advice slip with registration form. Please use the information below for bank transfer in USD and PhP.

**FOR PESO REMITTANCES/ DIRECT DEPOSIT**

Account Name: Asian Institute of Management  
Account Number: S/A # 3213-2245-72  
Bank Name: Bank of the Philippine Islands  
SWIFT CODE: BOPI PHMM  
Address: Corinthian Plaza Branch  
Ground Floor, Corinthian Plaza Building  
Paseo de Roxas corner  
Legaspi Street, Makati City  
Philippines

**FOR DOLLAR REMITTANCES/ DIRECT DEPOSIT**

Account Name: Asian Institute of Management  
Account Number: USD S/A # 5300005135  
Bank Name: Banco de Oro  
Asia Tower Paseo Branch  
Address: Asia Tower Condominium,  
Paseo de Roxas corner  
Benavidez St., Legaspi Village  
Makati City, Philippines  
SWIFT CODE: BNORPHMM  
Correspondent Bank: Bank of New York  
New York, USA  
ABA/ Swift Code: IRVTUS3N

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**Cancellation & Refund Policy**

A 50% refund will be made for withdrawals (received in writing) fourteen working days before the commencement of the conference. No refunds will be made thereafter. However, a replacement will be accepted upon prior arrangement at no extra cost. Please inform us of the changes, if any, by fax.

Reimbursement will be made according to the mode of payment. Please note that the Organizers are not responsible for any additional charges from the bank for the refund transfer.

**Please note:** The currency exchange rate to be applied in the case of payments and refunds will be based on the available exchange rate at the time of the transaction. The conference organizers are not responsible for any changes in exchange rates which may result in any differences or any other additional fees levied by the banks or card processor.

The Organizers reserve the right to alter any of the arrangement for this conference; including cancellation of the conference should unforeseen circumstances warrant it. The organizers accept no responsibility for resulting costs and inconvenience to delegates who are advised to have their own travel arrangements in place.